

Submitting a SNP Claim



Child Nutrition and Food Distribution Website: <http://www.dpi.state.nd.us/child/>
Click on the NDFoods logo to get to the log in screen.

You are entering [North Dakota Department of Public Instruction](#) Child Nutrition and Food Distribution System (NDFoods).

If you need assistance with **this Online Service**, please contact [North Dakota Department of Public Instruction](#).

Enter the NDFoods System

When a claim is available for completion, the user will get a notice in the Work Queue. Click on the link to access claims available for completion.

Submit Claims for Bismarck Public School

Program: School Nutrition (SNP)

Program Year: 2013

[Refresh](#)

SNP Claim Months

Claim Month	Closes	Claims Submitted	Defer Until Next Month	Action
11/2012	01/29/2013	0 of 1	No	Select Defer
10/2012	12/30/2012	0 of 1	No	Select Defer
9/2012	11/29/2012	0 of 1	No	Select Defer
8/2012	10/30/2012	0 of 1	No	Select

[Return](#)

Select School Nutrition (SNP) and the appropriate Program Year from the drop down boxes and click on "Search". The system will display the claims available. Click on "Select" to begin a claim.

Submit Claims - Bismarck Public School

Program: School Nutrition (SNP)

Program Year: 2013

Claim Month: November 2012

Closes: 01/29/2013

Sites

Site	Plant No.	Claimed	Status	Action
Bismarck High School	2455	0.00	Not Started	Edit
Total:		\$0.00		

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Click on "Edit" to begin a claim that is Not Started.

Edit Claim for Bismarck High School

Program: School Nutrition (SNP)

Program Year: 2013

Claim Month: November 2012

Closes: 01/29/2013 12:00 AM

Breakfast - Regular

*Days Served:

Price	Enrolled	Meals Served	Rate	Claimed
Free	<input type="text"/>	<input type="text"/>	1.5100	
Reduced	<input type="text"/>	<input type="text"/>	1.2100	
Paid	<input type="text"/>	<input type="text"/>	.2700	
Total	<input type="text"/>			

Lunch - Regular

*Days Served:

Price	Enrolled	Meals Served	Rate	Claimed
Free	<input type="text"/>	<input type="text"/>	2.7700	
Reduced	<input type="text"/>	<input type="text"/>	2.3700	
Paid	<input type="text"/>	<input type="text"/>	.2600	
Total	<input type="text"/>			

Comments:

☐ I certify that, to the best of my knowledge and belief, this claim is true and correct in all respects, the procedures used to calculate this claim are in accordance with the terms of existing agreements, and records are available to support this claim. I recognize that I will be fully responsible for any excess amounts which may occur as a result of erroneous or neglectful reporting herein.

[Cancel](#) [Save](#)

Complete the claim with the necessary monthly information, check the certification box and click on "Save".

Food claim has been saved.

Submit Claims - Bismarck Public School

Program: School Nutrition (SNP)

Program Year: 2013

Claim Month: November 2012

Closes: 01/29/2013

Sites

Select: [All](#), [None](#)

Select	Site	Plant No.	Claimed	Status	Action
<input type="checkbox"/>	Bismarck High School	2455	2434.65	Completed	Edit
			Total: \$2,434.65		

[View Summary](#)

[Submit to DPI](#)

[Return](#)

Click "View Summary" to review the claim or click "Submit to DPI".

Claim Submittal Confirmation

You are about to submit the following claims to the Food and Nutrition Division of the North Dakota Department of Public Instruction.

Site	Plant No.	Claimed
Bismarck High School	2455	2,434.65
		Total: \$2,434.65

[Return](#)

[Confirm and Submit](#)

Click on "Confirm and Submit".

Search Claims

Search Criteria

Program: [Child and Adult Care \(CACFP\)](#)

Claim Month: 07/2012

Thru: 07/2012

Status: [Completed](#)

Approval: [Approved](#)

[Clear](#)

[Search](#)

Search Results

1 claims found.

Site	Program	Claim Month	Adjustment	Status	Approval	Action
New Town Elementary School	Child and Adult Care (CACFP)	7/2012		Completed		View

[Return](#)

The claim should now be in Completed Status.